

Société de Gestion du Terminal à Conteneur de Doraleh S.A

Doraleh

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CIRCULAR

FROM SGTD COMMUNICATIONS

N004/COM/CIR/SGTD/2025

February 20, 2025

NOTICE TO ALL CUSTOMERS

Crew change procedure update

Valued Customer,

The terminal aims to continuously update its procedures to meet evolving international standards. For this purpose, we strengthen the security protocols on the quay side and kindly request all our customers to send us their crew members signing on/off information **24h prior their arrival and departure from the Terminal:**

- Crew changes list
- Copies of passports
- Name of the vessel
- Name of the shipping agent
- Date of arrival in Djibouti
- Expected berthing date/time at the SGTD Doraleh Terminal

We also require the following details for vessels requiring a ship chandler while at the terminal. The following details must also be sent 24 hours in advance:

- List of goods
- Truck numbers
- Deliverer's name and copy of ID
- Email request to the customer service team from the agency

We thank you for your continued cooperation.

For more information, kindly contact us at:

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E: customercare.dct@dct.dj